

Job Title: Swim Instructor
Department: Aquatics
Reports To: Aquatics Manager

FLSA Status: Non-Exempt
Prepared Date: May 2022

All employees are expected to represent the J's Vision, Mission, and Values while conducting their job duties:

Vision: The Stroum Jewish Community Center will inspire connections that build community and ensure Jewish continuity. Mission: Together we celebrate outstanding programs, partnerships, and spaces that welcome everyone to learn, grow, and celebrate Jewish life and culture. Values: K'lal Yisrael (Jewish Peoplehood), Hachnasat Orchim (Welcoming Everyone), Limud (Learning), Simcha (Joy), Derech Eretz (Respect and Common Courtesy), Shmirat haNefesh v'haGuf (Taking Care of Oneself, Body and Soul), Kehillah shel Chaverim (A Community of Friends).

Position Summary:

The Swim Instructor is responsible for maintaining a safe and engaging swimming class environment for swimmers by teaching age/level appropriate lessons for beginner to advanced students, while also enforcing pool/facility rules and protocols.

Essential Duties and Responsibilities:

- Teach group and private/semi-private swim lessons to beginner through advanced swim students.
- Modify swim lessons to adapt to each swim students age and swim level.
- Maintain timeliness with each swim lesson and follow pool schedule closely.
- Write individual evaluations for each swimmer in the swim class and discuss student progress with guardians.
- Open and close the pool, depending on shift time, following protocol outlined in the Staff Manual.
- Caution participants regarding safe vs. unsafe behaviors; enforce all safety protocols.
- Rescue participants in danger of drowning; administer first-aid/CPR if required.
- Complete accident reports thoroughly if accidents occur and follow protocol outlined in Staff Manual.
- Substitute for coworkers as needed.
- Perform work on weekends and evenings as needed to meet scheduling needs.
- Support the emotional and social wellbeing of swim students through positive behavior management and supportive interactions.
- Follow all emergency procedures at the SJCC.
- Attend required staff training and meetings.
- Perform other duties as assigned.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Experience:

- Swimming experience preferred.
- Coaching/teaching experience preferred.
- Experience working with children preferred.

Training and Certifications:

- Current Lifeguard and First Aid certification or national equivalent, or willing to complete courses by required deadline(s).
- Current CPR/AED Certification (Adult and Child), or willing to complete course by required deadline(s).

Knowledge, Skills, and Abilities:

- Swimming skills and knowledge.
- Excellent interpersonal and communication skills.
- Demonstrated ability to work effectively and respectfully with diverse populations.
- Knowledge of relevant safety practices.
- Ability to coach and empower swim students.

- Ability to maintain appropriate professional boundaries with colleagues and SJCC guests.
- Ability to work effectively independently and in a team setting.
- Ability to exercise good judgment.

Additional Employment Requirements:

- Satisfactorily pass a criminal background check.
- Up-to-date with COVID-19 vaccinations, as defined by King County Public Health (employees may make requests for a reasonable accommodation in accordance with applicable laws)

Physical Demands and Work Environment:

The information described below represents the physical activities and surroundings one may encounter when performing the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: To perform the job, the employee is frequently required to talk, hear, walk, swim, paddle, and stand. The employee is occasionally required to stoop, climb, balance, kneel, bend, crouch, crawl, and reach with hands and arms. The employee is regularly required to lift, push, and/or pull persons or equipment over 100 pounds. Specific vision requirements include close vision, distance vision, depth perception, peripheral vision, and the ability to adjust focus.

Environmental Conditions: The work is frequently performed around or in a pool facility, with a moderate noise level. Surfaces are frequently slippery and wet.

The Stroum Jewish Community Center is an Equal Opportunity Employer:

At the SJCC, our mission is to create community spaces for all and to practice *Tikkun Olam*, or our obligation to make the world a better place. We know that we cannot do this without providing inclusive opportunities for all and celebrating our differences. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, Veteran status, age, or any other characteristic protected by applicable law.