

**Job Title:** Swim Coach  
**Department:** Aquatics  
**Reports To:** Aquatics Director

**FLSA Status:** Non-Exempt  
**Prepared Date:**

***All employees are expected to represent the J's Vision, Mission, and Values while conducting their job duties:***

Vision: The Stroum Jewish Community Center will inspire connections that build community and ensure Jewish continuity. Mission: Together we celebrate outstanding programs, partnerships, and spaces that welcome everyone to learn, grow, and celebrate Jewish life and culture. Values: K'lal Yisrael (Jewish Peoplehood), Hachnasat Orchim (Welcoming Everyone), Limud (Learning), Simcha (Joy), Derech Eretz (Respect and Common Courtesy), Shmirat haNefesh v'haGuf (Taking Care of Oneself, Body and Soul), Kehillah shel Chaverim (A Community of Friends).

**Position Summary:** The Swimming Coach's responsibilities include analyzing swim techniques and determining skill levels, developing individualized swimming programs, educating swimmers on various techniques and styles, and overseeing training. You should also recruit new talent and prepare swimmers for meets.

**Essential Duties and Responsibilities:**

- Determining ability and skill level before setting up training programs.
- Developing and implementing training programs that focus on improving technique, stroke placement, speed, and style.
- Teaching brand new swimming styles or strokes.
- Educating swimmers on water safety and providing lifesaving training sessions.
- Using a range of activities to improve water confidence.
- Recording training sessions in order to analyze strokes, techniques, and monitor progress.
- Setting training goals and objectives for teams as well as individual swimmers.
- Teaching and perfecting skills like flips, kicks, body rolls, floating, and breath control.
- Ensuring the pool or training area is clean, well-maintained, and free of hazards.
- Scouting swimmers and preparing teams and individuals for swim meets.
- Create quarterly non-competition swim meet
- Keep consistent with coaching schedule with at least 2 practices per week.
- Ability to determine swimming level and analyze techniques.
- Other duties as assigned.

**Supervisory Responsibilities:**

This position does not have supervisory responsibilities.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Strong organizational and management skills.
- Strong communication and interpersonal skills.
- A positive attitude and willingness to work long hours.

Education/Experience:

High school diploma, knowledge of health and nutrition, and at least six months of related experience or training is preferred.

Certificates and Licenses:

The following certificates are required and must be maintained:

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- Current Lifeguard and First Aid Certification
  - Current CPRS for the Professional Rescuer and AED Certification (Adult and Child)

The following certification is preferred:

- Water Safety Instructor (WSI)

Computer Skills:

There are no computer skills required for this position. Knowledge of MS Office is preferred.

Language Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Math Skills:

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

Reasoning Ability:

Ability to apply common sense understanding to the carrying out of detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

**Physical Demands and Work Environment:**

The information described below represents the physical activities and surroundings one may encounter when performing the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: To perform the job, the employee is frequently required to talk, hear, walk, swim, paddle, and stand. The employee is occasionally required to stoop, climb, balance, kneel, bend, crouch, crawl, and reach with hands and arms. The employee is regularly required to lift, push, and/or pull persons or equipment over 100 pounds. Specific vision requirements include close vision, distance vision, depth perception, peripheral vision, and the ability to adjust focus.

Environmental Conditions: The work is frequently performed around or in a pool facility, with a moderate noise level. Surfaces are frequently slippery and wet.